



# Financial Need Form (FNF)

Deadline: **July 15 each academic year**

Mail: AIGC | 3701 San Mateo Blvd. NE #200, Albuquerque, NM 87110 or  
Fax: (505) 884-0427 or Email (.pdf file) to fellowships@aigcs.org

**Part 1. To be completed by student and forwarded to a university financial aid office. Please read all instructions carefully.**

Last four of SSN: XXX-XX- Name: \_\_\_\_\_ School Student ID# \_\_\_\_\_

Address: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

“I understand I must submit the Free Application for Federal Student Aid (FAFSA) and apply for campus-based aid. I am responsible for checking my status using my student user file using the AIGC Online Application System (OAS) prior to the **July 15 deadline**. If I DO NOT comply with the AIGC criteria I understand my application will be denied”. **Release of Information:** I authorize the institution represented below to provide any/all information requested to AIGC in order to evaluate my student financial need (including revisions) throughout the academic period covered in this application. If you applied for multiple scholarship opportunities, you only need to submit one FNF.

Applicant’s Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Indicate the academic period for which you want the college financial aid office to provide budget information:

**AY 20**    -    (Sept.-May/9 month period ONLY) or  **Partial Year** specify terms:  Fall 20     Winter 20     Spring 20   

**PART 2. FINANCIAL AID OFFICE:** Complete Part 2 for the period checked above. The **final deadline** for this form to be in AIGC’s office is **July 15** each academic year with no late exceptions! Faxed or emailed (.pdf file) FNFs can be accepted, but please follow-up all faxes by mailing the original. Emailed PDF’s do not require originals to be sent. **Please ESTIMATE cost & resources if the student file is not complete by AIGC’s deadline.** We cannot consider the student’s application until AIGC receives this completed form. See page 2 for further instructions.

**Budget Period: Check only one.**

Academic Year: Aug/Sept 20    – May 20     
 Partial Year, Specify:  Fall 20     Winter 20     Spring 20   

**Academic Term of Student’s Program (check one):**

Please check one:  **Semester**  **Quarter**

**Cost of Attendance:**

Tuition \$ \_\_\_\_\_  
Fees (Incl. loan fees) \_\_\_\_\_  
Book & Supplies \_\_\_\_\_  
Room & Board \_\_\_\_\_  
Personal/Misc \_\_\_\_\_  
Transportation \_\_\_\_\_

**Campus-Based Aid and Other Resources:**

Perkins	\$ _____	EFC	_____
Stafford	_____	Indian Health Service	_____
Work Study	_____	Dept. of Education	_____
Scholarship	_____	Assistantship	_____
School Grant	_____	Pell Grant	_____
Tuition Waiver	_____	SEOG	_____
Tribal Assistance	_____	Other/Non-Loan	_____

**TOTAL COST:** \$ \_\_\_\_\_

**TOTAL RESOURCES:** \$ \_\_\_\_\_

**UNMET NEED** (total cost – total resources): \$ \_\_\_\_\_

**The following question must be answered:**

Has student submitted Free Application for Federal Student Aid (FAFSA) and campus-based aid application?  **Yes**  **No**

Comments: \_\_\_\_\_

University: \_\_\_\_\_ FAO Print Name: \_\_\_\_\_

Address: \_\_\_\_\_ Signature: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Title: \_\_\_\_\_

FA Office Phone: (\_\_\_\_) \_\_\_\_\_ Date Signed FNF: \_\_\_\_\_

Fax: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

If you applied for multiple scholarship opportunities, you only need to submit one FNF. Please choose **one** method of submission.

## Property of the American Indian Graduate Center

For AIGC Office Staff – Approval

**Approval 1:** \_\_\_\_\_  **Approval 2:** \_\_\_\_\_ **Date Entered Into OAS:** \_\_\_\_\_

# Financial Need Form (FNF) Information and Instructions

## A. The AIGC Fellowship Program

The American Indian Graduate Center (AIGC) is a national, non-profit organization that awards fellowship grants to qualified American Indian and Alaska Native students attending nationally and regionally accredited post-secondary institutions on a full-time basis. AIGC funds derive from federal and private sources. Our contract with the Bureau of Indian Education (BIE) requires AIGC to obtain the following documentation directly from each student's financial aid office: student's budget (cost and resources), unmet need, and confirmation of the student's submission of a Free Application for Federal Student Aid (FAFSA) and college campus-based aid by June 1 each year.

AIGC is a supplemental aid program; therefore, students are required to complete the Free Application for Federal Student Aid (FAFSA) and campus-based aid including all federal loans. Whether a student accepts or declines any loan is their prerogative. The AIGC fellowship award is based upon the information we receive from the college financial aid office. The amount of the award is final. Applicants may copy this form if *Financial Need Forms* are needed for additional institutions.

## B. Special AIGC Regulations Regarding Financial Aid

In calculating a student's unmet need, AIGC uses the following formula:

$$\text{Cost of Attendance (COA)} - (\text{minus}) \text{Resources/Contributions} = \text{Unmet Need}$$

**LOANS:** If a student accepts disbursement of loans, the loan amount must be counted as part of the student's resources, but the AIGC award will not be reduced so long as total resources (including any AIGC award) do not exceed the full cost of attendance (COA)

**College Work Study (CWS):** If CWS is awarded, it will be counted unless the student's advisor or department recommends that the student not accept CWS because of their academic load. AIGC requires a letter from the advisor or department that verifies such a recommendation. If CWS is considered income for the next (AY), it will not be counted as a current resource.

## C. Completing Financial Aid Office section by Financial Aid Officer

Student may apply to AIGC for any of the following academic periods, but AIGC must receive separate AIGC Financial Need Forms for each academic period: 1) Nine-month Academic Year – September – May and 2) Part of Academic Year – one semester or one/two quarters only

Please complete all blanks using \$0 where necessary. Please indicate the student's academic term, since AIGC award checks are disbursed to your office according to these terms. Fill in amounts for "Costs" and "Resources" for the student. Verify the student's unmet need through your office. The question must be answered "Yes" for the student to be eligible for an AIGC award. If student does not submit a Free Application for Federal Student Aid (FAFSA) form or apply for campus-based aid, he/she will be denied funding.

Please complete the entire portion of university and financial aid officer's information. FAO signature is required on this form to be deemed complete. AIGC award checks will be disbursed directly to the Financial Aid Offices after verification of student eligibility. If the student's financial aid package is not complete by the July 15 deadline date, please estimate the information.

Failure to submit all required documentation will result in an incomplete application and you will not be eligible to receive AIGC funding.

~~~~~ **IMPORTANT DEADLINE** ~~~~~

AIGC will be making its final awards for the current academic year in mid-August. This form or any revisions to this form must be returned to AIGC by the deadline dates stated above for the student to be eligible for a fellowship. If you applied for multiple scholarship opportunities, you only need to submit one FNF. Please choose one method of submission:

If a student is over-awarded (receiving more funds than student's total costs), the full AIGC award must be refunded since the AIGC award is supplemental aid. If the student qualifies for partial funding from AIGC, the award will be re-calculated and re-disbursed. If you have any questions, please call AIGC: (505) 881-4584.

**Deadline: July 15 each academic year.**